There are a number of programs and services provided that are administered by Judicial Support Team members. For questions about any of the programs and services listed, please call (314) 552-2000.

### Court Improvement Project Vicki Martin

#### **Gun Court Program**

Jan Koch - Supervisor Byron Collier - Deputy Juvenile Officer Chris Fahy - Deputy Juvenile Officer

## Juvenile Drug Court & Family Drug Court

Michael Gregory - Deputy Juvenile Officer Veronica Coleman - Deputy Juvenile Officer Molly Gopal - Drug Court Coordinator

Community Information Liaison,
Disproportionate Minority
Contact Reduction Project

**Electronic Monitoring Program** Kimberly K. Cole, CI & DMC Coordinator

## Staff Development & Training & Grant Writer

Jan Koch, Training Coordinator

Secretary to the Judge Joy Huhman

## Judicial Officers & Support Staff:

Honorable Thomas J. Frawley Administrative Judge (Ellen Little)

Honorable Anne-Marie Clarke Family Court Commissioner (Brenda Lathan)

Honorable Robin Ransom-Vannoy Family Court Commissioner (Marie Spinks)

Honorable James E. Sullivan Drug Court Commissioner (Sandra Thompson)



If you need assistance or an accommodation in order to participate in these court services, please contact:

THE AMERICANS with
DISABILITY COORDINATOR,

JANICE KOCH

at 920 North Vandeventer Ave St. Louis, Missouri 63108 or by telephone VOICE (314) 552-2118 TDD (314) 531-6158

# Judicial Support Team



Family Court - Juvenile Division 920 North Vandeventer Avenue St. Louis, Missouri 63108

Phone: (314) 552-2000 Fax: (314) 552-2260 Office Hours: 8:00 a.m. - 5:00 p.m. Monday - Friday (Except Holidays)



Dedicated to Justice

#### **Judicial Support Team**

The Judicial Support Team's name was derived from the definition of the word "just".

**Just**, *adj*., 1. Having a basis in or conforming to fact or reason. 2. Conforming to a standard of correctness. 3. Acting or being in conformity with what is morally upright or good – being what is merited, deserved, legally correct, lawful.

## What is the function of the Judicial Support Team?

The Judicial Support Team does what its name indicates. The team is the support staff for the Judicial Officers of the Family Court – Juvenile Division.



#### Functions of the Judicial Support Team members

- ♦ The Court Improvement Project Coordinator supervises the team as well as ensures that the Court is in compliance with all aspects of legislative reforms for child abuse and neglect laws.
- ♦ The Family Court Support Workers prepare Court orders and ensure that the Court is in compliance with the Adoption & Safe Families Act (ASFA).
- ◆ The Administrative Judge's Secretary does Judge's clerical work as well as reception services.
- ◆ The Drug Court Secretary provides clerical and reception support to the Drug Court Commissioner.
- ♦ Other secretarial team members provide clerical support to the Administrative Judge as well as to all of the Family Court Commissioners in the preparation of Orders and the distribution of pertinent reports and orders.

- ◆ The Drug Court Coordinator takes care of the business of the Drug Courts and is in charge of special Drug Court projects, while the Drug Court Deputy Juvenile Officers conduct the day to day monitoring of the participants.
- ♦ The Grants, Training & ADA Coordinator researches and applies for grants on behalf of the Court, locates and secures training for staff, and ensures that the needs of the Court's disabled clients are met as well as ensures that the Family Court – Juvenile Division is compliant with the Americans with Disabilities Act.
- ♦ The Gun Court Program Deputy Juvenile Officers conduct the day to day functions of the program, while working intensively with the juveniles assigned to the program.
- ◆ The Community Information and DMC Coordinator acts as the Court's liaison to the community as well as being assigned to the Court's Disproportionate Minority Contact Advisory Board.